

MARKET LAVINGTON PARISH COUNCIL

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Meeting of the Old School Committee to be held on Tuesday 23rd November 2021, at 8.15pm

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
21/22-171	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
21/22-172	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
21/22-173	Minutes of Council Committee meeting To confirm as a correct record the minutes of the Old School Committee meeting held on the 28th September 2021
21/22-174	Adjournment for Public participation (maximum of 5 minutes) Opportunity for members to hear questions or comments sent in by the public, or for public participation
21/22-175	Updates on actions agreed at last and previous meetings a) External signage – Update Cllr Davis b) Marketing, publicity and generating new business – i. Tri-fold leaflet – Review final design prepared by Cllr Davis ii. Business cards – Review final design prepared by Cllr Davis c) COVID 19 updated guidance from ACRE Village Halls Association – Update from Clerk
21/22-176	Full Fire Risk Assessment Review report received, and consider any recommendations
21/22-177	Old School Budget a) Review spending for this financial year b) Consider draft budget for next financial year, to include: i. Review hiring charges ii. Review utility usage and supply iii. Review cleaning requirements and approve hourly rate for cleaner c) Consider business plan for next financial year
21/22-178	Old School General Matters a) War memorial stone plaques – Consider quotes and offer received b) CCTV recording device – Consider quotes received following failure of hard drive c) Consider quote received for painting of front door and railings d) Agree arrangements for gutter clearing e) Consider any other maintenance matters that need to be dealt with f) Other Old School business - Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
21/22-179	Date of next Meeting - Consider
21/22-180	Closure of meeting